

W.W.A.R.A. – General Meeting Agenda September 19, 2015

Frank Wolf – NM7R	Kenny Richards – KU7M	Scott Honaker – N7SS
Doyle Wenzel – N7UJK	Mike Chaplin – NC7Q	Dean Gibson – AE7Q
Rich Salter – KF7BJI	Bill McGuire – N7MTC	Joe Kochera – KG7SOR
Peter Dahl – WA7FUS	Frank McJunkus – K7RSD	Larry Zanella – WA7LZO
Mike Ping – N3KPU	Roger Hansen – W6TOZ	

Absences

Stan Nelson – K7DKK

In accordance with Article IX, Section 3a of the bylaws, a quorum was present. The meeting was called to order at 10:02am at the Tukwila Fire Station #51. Introductions were made and by a motion the minutes of the March 28, 2014 general meeting was approved, as posted on the website.

Officer's Reports

Treasurer Report: currently \$17,435.37 in funds available. Full details available upon request.

Questioned raised if lack of donuts at last couple meetings were due to lack of funds? It was identified that we do have the funds, but lack an individual to own the task. Motion made to nominate and authorize AE7Q to purchase donuts for future meetings and turn the bill into treasurer for re-imbusement. Motion seconded and approved.

Secretary Report: All pending TDS have been entered into the system as of two days before the meeting. The last printing run for Certificate of Coordination was completed the second week of September and 45 Certificates of Coordination's were e-mailed. Reminder made that renewals and newly issued coordination's are official when entered into the database, which is typically within a week of receipt. But the actual generation of the certificate is only done once a quarter. The next batch of certificates will happen just prior to the December meeting.

Committee Reports

6/10 Meters – Frank Wolfe, NM7R

- Three coordination's are currently in process on 6m, no activity on 10m.

2 Meters – Peter Dahl, WA7FUS

- Five active applications in the pipeline, either in testing or out for public review.

220 – Peter Dahl, WA7FUS

- No activity

440/430 Repeaters & Links – 440 Band Committee

- 21 current applications in the system.
- Incoming rate for new 440 coordination's has doubled in the last year. (Mainly due to Fusion offer)

900 / 1.2Ghz – Scott Honaker, N7SS

- Four proposed 900 applications in process
- No 1.2Ghz activity

Database Enhancement Committee – Kenny Richards, KU7M

- Announced availability of daily created CSV file of all coordination's on website, which includes expiration dates.
- Working to make PDF (human readable) version available.
- Asked for feedback about adding 'mode' to data. Tracked as mode which was 'coordinated', but many new systems support multiple modes. Feedback was to include both in CSV.

Old Business:

Update on new TDS form – KU7M

- New TDS form available for ~four months. Includes many new fields to support ARRL requests and to better capture description of current system. (like new digital modes)
- Going forward, only new form will be accepted for renewals and new applications.

Update on Technical Committee – NM7R

- Historically been position that retired chairman's are nominated to, but little actual duties.
- Proposal is to staff group with people with technical expertise and desire to help answer questions. Possibly even document some of this information and make available for great community.
- Motion was made to turn Technical Committee into real committee, which was seconded and passed. NM7R will seek out possibly members and chairman for group.

New Business

New features of website (KU7M)

- CSV is created daily and includes the most up to date coordination information. Additionally includes more information than currently available to 'members' login.

Purchase of software to generate PDF forms for TDSs (KU7M)

- Secretary requested approval to purchase subscription on as needed basis for Adobe software that allows generation of PDF forms for the TDS document.
- Current process has several flaws with submission of TDS. Many different versions of word processors used don't handle 'Microsoft Word' format the same. So many TDS's that are submitted are un-readable.
- Experiment with creating PDF form to eliminate submission problems and it was very successful. But creating PDF form requires special software.
- Motion made to approve secretary to purchase monthly subscription on as needed basis and submit receipt for re-imbursement. Seconded and approved.

Members Access to 'Database' (WA7FUS)

- Because CSV file now includes daily snap shot of coordination's and includes more information than actually available to member logins of database website, WA7FUS proposed we eliminated member access until such time as needed.
- Removing member's access reduces the threat service for securing the site and today it doesn't provide any useful information that isn't available publically.
- Motion made, seconded and approved. Peter will start removing membership access for all non-board members.

Nominations of Board of Directors and Officers (N7SS)

- Reviewed election rules around directors, agreed Director #2 and #4 are up next year.
- Nomination made for NM7R (chairman), N7SS (vice-chair), WA7FUS (treasurer) and KU7M (secretary). They all accepted the nominations.
- No nominations made for Director #2 (Urban) or Director #4 (Rural).
- Elections will occur at December meeting.

Identify quarterly meeting dates for 2016 (NM7R)

- Feb 20th
- June 18th
- Sept 17th
- Dec 3rd

Next Meeting: December 5, 2015 / Tukwila Fire Station #51 / Time: 10am – 12pm

Adjourn Meeting: 11:46