

W.W.A.R.A. – General Meeting Minutes December 3, 2016

Al Burleson – K7HW	Kenny Richards – KU7M	Rob Lee – K7TGU
Scott Honaker – N7SS	Peter Dahl – WA7FUS	Frank Wolf – NM7R
Ken Sousa – N7AXJ	Chris Burton – K6CB	Jim Etwiler – KD7BAT
Jack Prendergast – N7JAP	Stan Nelson – K7DKK	Lorraine Nelson – K7LJN

Absences

Doyle Wenzel, N7UJK, Rob Salsgiver, NR30

In accordance with Article IX, Section 3a of the bylaws, a quorum was present. The meeting was called to order at 10:08am at the Tukwila Fire Station #51. Introductions were made and by a motion the minutes of the June 18, 2016 general meeting was approved, as posted on the website.

Officer's Reports

Treasurer Report:

- WA7FUS submitted summary of accounts, full details are available upon request.
- Current assets total \$17,775.97

Secretary Report:

- All TDS received prior to the morning of the meeting have been processed.
- All Certificates of Coordination's approved in the last three months have been sent to trustees.
- On 11/27 reminders were e-mailed to all trustees with coordination's that had expired, both within six-month grace period and those outside the grace period. There has been a slow trickle of responses. Recommendation from floor to post list who haven't responded to the member reflector to help get the word out.

Committee Reports

IACC/BCARCC/ORRC

- New point of contact for IACC and EWA has reached out to WWARA. Website contact list has been updated.
- ORRC – NM7R provided an update with regard to the 2m repeater in Shelton who reported interference from machine on same frequency located in Oregon. Feedback from Oregon repeater owner is that nothing has changed with machine in several years.

6/10 Meters – Frank Wolfe, NM7R

- Submitted band report attached to minutes.
- Currently one repeater out for public comment period.

2 Meters – Peter Dahl, WA7FUS

- Submitted band report available on Yahoo! member reflector and attached to minutes.
- Three coordination's currently on the air and in testing period, four more are proposed and awaiting installation/feedback on status.

220 – Peter Dahl, WA7FUS

- Submitted band report available on Yahoo! member reflector and attached to minutes.
- One coordination out for BoD vote, should be posted for public comment soon. Two more proposed, either awaiting installation or update.

440/430 Repeaters & Links – 440 Band Committee

- Submitted band report attached to minutes.
- There has been 12 new coordination's granted in last three months. There are eight in testing, with one out for BoD poll. There are another five proposed, but not currently on the air.

900 / 1.2Ghz – Scott Honaker, N7SS

- Submitted band report attached to minutes.
- One 927Mhz repeater in proposed, which is still awaiting installation.
- No 1.2Ghz applications

Database Enhancement Committee – Kenny Richards, KU7M

- Automated ~80% of process to send reminder e-mails for expired coordination's, will complete this and move to regular activity. Biggest problem is keeping current e-mails.

Old Business:

Technical Committee – NM7R

- No updates on membership

Update on WWARA Donation for STEM via ARRL – WA7FUS

- Donation of \$1500 approved at last regular meeting (June 2016), but not completed.
- WA7FUS had concerns because of the recent ARRL actions with repeater guide and RFinder.
- Membership discussed and agreed there is no concern and asked donation be made. WA7FUS will execute immediately.

Update on RFinder activities and ARRL repeater guild – NM7R

- NM7R provided general overview of the situation.
- KU7M provided details of phone call with RFinder owner
- Question asked, what are benefits of providing WWARA data to RFinder?
 - Continued ARRL funding
 - Provides measure of control over what repeaters are published
 - Point made is that WWARA control over data is critical and ensuring accurate information is made available.
- There will be a 2017 ARRL repeater guide and data will come directly from RFinder.
 - Will use same format of data used in 2016 submission, which has already been built for WWARA system.
- Motion made:
 - Have KU7M continue due diligence discussions with RFinder. Critical requirement is WWARA is authority of repeaters published for WWARA area. No un-approved repeaters published.
 - KU7M will schedule conference call with RFinder and rest of BoD to review 'term sheet' of arrangement.
 - When term sheet is agreed upon, post to member forum for feedback and 14-day comment period.

New Business

Set quarterly meeting dates for 2017 – NM7R

- The following dates were proposed and approved.
 - March 4th
 - June 17th
 - September 23rd
 - December 9th

Elections of Board of Directors for 2017

- The following nominations were made:
 - Chair – NM7R
 - Vice-Chair – N7SS
 - Secretary – KU7M
 - Treasurer – WA7FUS
 - Director #3 – N7AXJ
 - Director #1 – K7DKK
- No other nominations were made. Membership elected slate as proposed.

Reviewed proposed changes to Coordination Policies

- Reviewed history of proposal and why changes being requested.
 - Section 6: “Special Conditions” option being added to handle scenarios outside of normal repeater definitions, but BoD believes should be coordinated.
 - Section 13: Updating language to reflect current processes for managing TDS’s and coordination’s.
- Updated draft of changes is attached to minutes based on feedback.

Next Meeting: March 4, 2017 / Tukwila Fire Station #51 / Time: 10am – 12pm

Adjourn Meeting: 12:01PM

Band Chair Reports – December 3, 2016

6M

Pending

53.21 WA7ZWG EDMONDS – Out for public comment (12/2/16)

2M

Pending

145.41 WB7DOB Crystal Mtn Awaiting installation. On air testing in Renton

146.88 KF7BJI Tiger Mtn E. Fully installed & on the air – Testing period

147.12 KH6VM Everett On the air – testing – awaiting Co-Channel letter

Proposed

145.39 KF7WZK Port Orchard - No report

146.605 KU7M Cougar Mtn – Under construction

146.92 KD7IIQ Mossy Rock- Reported to be on air

147.20 N7KFJ Rattlesnake Ridge- On the air – testing period

222

Pending

224.020K7CHNShorelinePolling

Proposed

224.28 K5IN Boistfort (BawFaw) no status report

224.88 K5IN Green Mtn (Kalama) awaiting installation

70cm

Proposed

441.600_K7KFM_Chehalis_5688

441.125_WB0CZA_Sequim_5686

444.875_KI7SAP_PortOrchard_5682

444.2375_KB7APU_Meglar_5675

443.800_WA7LM_MossyRock_5658

Pending / Testing

444.300_WA7WKT_WTiger_5687

441.875_WC7T_BuckMtn_5684

442.175_W7BO_Woodland_5683

440.7125_AF7PR_CapitalPeak_5680

443.900_KG7QPUL_Snohomish_5679

439.650_W7USJ_LINK_5677

440.700_AF7PR_GoldMountain_5676

444.400_KE7SFF_Redmond_5626

Polling / Ready to Poll / Comment period

439.175_K7SRG_GoldMtLink_5620

Coordinated

444.075_KC7Z_KitsapCounty_5685

442.300_NC7Q_VistaRidge_5657

443.200_NR30_GraniteFalls_5678

443.350_KG7OCP_Anacortes_5674

440.9250_AF7PR_MtVeronon_5671

443.800_W7USJ_Olympia_5364

444.100_W7BRC_Olalla_5656

443.375_K7RSD_Seattle_5657

440.925_KF7BJI_Seattle_5667

443.05_EastTiger_WE7T_5668

442.925_WA7FW_FederalWay_5669

442.750_WA7SV_SuddenValley_4672

902/1294

Proposed

6051 927.8500 W7AAO Three Sisters (No Update)

Proposed Coordination Policy Changes – December 4, 2016

Section 6: RESPONSIBILITY OF THE APPLICANT

(add section h)

h. In addition to the requirements for coordination outline in other sections of this document, the WWARA Board of Directors may determine Special Condition(s) are necessary to make an application acceptable. These Special Conditions(s) shall become part of the coordination of the system, shall be included on the Certificate of Coordination and a record of the Special Condition(s) will be included in the WWARA system records. The Applicant must agree to abide by them and a breach of any Special Condition(s) shall result in the coordination being cancelled.

Section 13: TRACKING NUMBERS

Upon receipt of an application as per Section 10, the Secretary shall assign a tracking number that will be used to track various aspects of the coordination and record keeping functions.

Within 10 calendar days the Secretary shall post the tracking number in the ~~correspondence log~~ *official tracking system*. Different tracking number groups are assigned for each band:

29 MHz- 1000	50 MHz – 2000	144 MHz – 3000
222 MHz – 4000	430-450 MHz – 5000 & 7000	900 MHz and above - 6000

One tracking number shall be assigned for each ~~database record~~ *Coordination application*. The tracking numbers shall be referenced in all related correspondence and communications. The Secretary shall maintain a cross-reference of tracking numbers and system files.

~~The Secretary shall assign tracking numbers to all current coordinated systems within one year of adoption of these changes.~~