



# WWARA

## Western Washington Amateur Relay Association

---

### Attendees:

Doug Kingston, KD7DK  
Grant Hopper, KB7WSD  
Peter Dahl, WA7FUS

### Absences:

The meeting was called to order at 10:02AM. The Chair, Grant Hopper, KB7WSD found that a quorum was NOT present, and proceeded to attendee introductions.

*Chair noted that approval of April and September meeting minutes will need to be at the December meeting.*

**Chairperson's report** - We are back to the secretary replacement. Search did not turn up people willing to do the roles or were not able to do the work. Plan to rewrite the job description and document the workflow to make the role more accessible for candidates.

**Treasurer's report** (Doug Kingston) - No material changes to the expense or income. Total assets are \$14,418.73, principally in savings.

**Secretary's report** - no report.

### Committee Reports

**6/10m Band** (Grant Hopper) - No applications since last meeting.

**2m Report** (Scott Honaker) - no report.

**220 MHz Report** (Peter Dahl) - One coordination in review.

**440 MHz Report** (Scott Honaker) - no report.

**900 MHz Report** - no report.

**Database** (Kenny Richards, by email)

Database update work was sidelined while training Josh, handling admin tasks for board (polling, CoC, website updates, etc) and summer activities at personal mountain top sites. Dev work will begin again now with fall season and snow fall.

**Narrowband Committee** (N9VW) - no report.

*Action Item: Board needs to look at refreshing the Narrowband Committee at the December meeting to improve progress on this transition. Need plans for all the bands.*

Coordination Rules - no report.

*Action Item: Board needs an inventory of existing committees, their purpose and what is a definition of success.*

**Old Business**

Band Plans - no action taken on publication of 900 MHz band plan and no action taken on band planning for 3, 5, and 13 GHz because interested parties were not present.

**Banner** (Doug Kingston) - needs high quality artwork.

**Bylaws Renewal** (Grant Hopper)- no material progress but research continues

**Future Meetings:** Dec 2, 2023 / 10:00AM (via Zoom)

**Meeting Adjourned:** Moved and seconded to adjourn the meeting at 10:43am.

Minutes submitted by Doug Kingston, KD7DK